BLANCHARD / SANTA PAULA PUBLIC LIBRARY DISTRICT
REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

Patrons may raise an objection to an item in the library's collection. If a complaint cannot be resolved informally, after the complainant has talked with a librarian and has seen the Collection Development Policy, the following procedure will be used to consider the opinions of those persons in the community who are not directly involved in the selection process.

Library patrons who recommend the review of appropriateness or removal of a particular item in the Library collection may request and submit a Statement of Concern form from staff. The form will be reviewed by the District Director or designee and staff in relation to the Library's mission statement and the selection criteria in this Collection Development Policy.

An evaluation of review materials submitted by the patron and staff will take place and a response will be made by the Library Director or designee within 30 days of receiving the formal objection.

If the patron is not satisfied with the decision of the Library Director, a written appeal may be submitted within 10 business days to the Blanchard / Santa Paula Public Library District Board of Trustees.

The concerned patron is required to submit the completed Reconsideration Form, along with a written explanation of why they are not satisfied with the decision that was made regarding the material under review.

When the Board plans to address the appeal at their board meeting, the patron will be notified of when and where the meeting will be held. The decision of the Blanchard / Santa Paula Public Library District Board of Trustees is final.

INSTRUCTIONS

Prior to completing this form, we ask that you thoroughly review or examine the item to be reconsidered. It's crucial to ensure a comprehensive understanding before proceeding. Please note that forms submitted without such examination will not be eligible for consideration.

Please ensure each field on this form is completed with attention to detail and clarity. Forms that are incomplete, cursory, or contain duplicate information will not be deemed admissible.

For each disputed item or title, a separate form must be completed.

Only one reconsideration request may be submitted per household at a given time. Subsequent requests from the same household will be considered only after the Library has addressed the initial request.

When completing this form, we encourage you to reference the provided policies, statutes, and documents. Familiarizing yourself with these resources will provide valuable guidance in framing your responses effectively.

- Blanchard / Santa Paula Public Library District Mission and Vision Statements: https://www.blanchardlibrary.org/about
- Blanchard / Santa Paula Public Library District Collection Development Policy: https://www.blanchardlibrary.org/library-policies
- American Library Association Bill of Rights: https://www.ala.org/advocacy/intfreedom/librarybill
- American Library Association Freedom to Read Statement: https://www.ala.org/advocacy/intfreedom/freedomreadstatement
- American Library Association Freedom to View Statement: https://www.ala.org/advocacy/intfreedom/freedomviewstatement
- California Library Laws (2025): https://www.library.ca.gov/uploads/2025/01/California-Library-Laws-2025.pdf
- First Amendment of the United States Constitution: https://constitutioncenter.org/the-constitution/amendments/amendment-i

Thank you for your attention to these guidelines.

REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

1. Date:

2. Name:

3. Address:

4. Phone:

5. Email:

6. Are you a Blanchard Community Library cardholder?

☉ Yes ☐ No

7. Who do you represent?

☐ Self ☐ Organization:

8. What type of resource are you commenting on?

☉ Book / eBook ☐ Movie ☐ Database

☐ Magazine ☐ Other:

9. What is the title of the item?

10. Who is the author or producer of this item?

11. Who is the publisher of the item?

12. What is the item's copyright date?

13. What brought this item to your attention?

14. Have you personally read or viewed the entire item?

☐ Yes ☐ No ☐ Some (Sections:)

15. Have you discussed this item with Library staff?

☐ Yes Name of Staff: Date:

☐ No

16. Explain the purpose and theme of this material as you understand it:

17. What worthy qualities does this material contain?

18. What are your concerns about the item?

19. Please cite page numbers (or location) and quote specific passages in the material that demonstrate your concerns:

20. Please provide the text of a review and the citation from an objective, professional review source that supports your objection to the material:

21. How has this material been assessed by professional reviewers or educators? Please provide the text of a review and the citation from an objective, professional review source (e.g., Library Journal, School Library Journal, Kirkus, Booklist, Publishers Weekly, etc.).

22. In what ways does the material fail to comply with the selection objectives and criteria specified in the Blanchard / Santa Paula Public Library District's Collection Development Policy?

23. In what ways does the material fail to support the District's mission and vision?

24. In what ways does the material fail to support the District's commitment to intellectual freedom as expressed in the American Library Association's Bill of Rights, the American Library Association's Freedom to Read Statement, the American Library Association's Freedom to View Statement, and the First Amendment of the United States Constitution?

25. How do you believe patrons would be affected by this material?

26. What is your evidence for that belief? Please provide the text of relevant research and its citation.

27. In place of this material, what high-quality resources do you suggest to provide additional information or other viewpoints on this topic? Please provide title, author, publisher, and copyright dates.

28. Please provide the text of a review and the citation from an objective, professional review source for the material you recommended above.

29. What action are you requesting the Blanchard / Santa Paula Public Library District consider?

- ☐ Permanently remove the material from the Library's collection
- ☐ Restrict access to the material
- ☐ Other:

30. Why do you believe you should be permitted to restrict the reading choices of other patrons?