MINUTES OF THE REGULAR MEETING OF THE
BLANCHARD /SANTA PAULA LIBRARY DISTRICT BOARD OF TRUSTEES
TUESDAY, JANUARY 28, 2024 – 6:00 PM.

1. CALL TO ORDER

The Meeting was called to order at 6:00 PM by Board President Maisha Cole Perri.

2. ROLL CALL

Trustees Maisha Cole Perri, Dave McEachern, and Ricardo Reyes were in attendance, a quorum established. Library Director Justin Formanek was present. Trustees Geraldine Barrows and Miriam Zamora were absent.

3. APPROVAL OF THE ORDER OF THE AGENDA

Trustee McEachern made a motion to approve the order of the agenda Trustee Reyes seconded the motion.

The motion passed unanimously (3-0).

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT AGENDA

Trustee Zamora arrived at 6:03 PM. Trustee Perri made a motion to approve the items on the Consent Agenda and Trustee McEachern seconded the motion.

The motion passed unanimously (4-0).

6. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS

Trustee Zamora asked for an update on adding additional seating to the Children's Area. Director Formanek shared that he would add some of the wooden chairs from storage and check whether the Library was still in possession of a wooden rocking chair.

7. OLD BUSINESS

A. Status of Building Forward Project

Director Formanek shared that the revised bids for the HVAC portion of the Building Forward project were being posted. Trustee Perri asked if there would be increased pricing as a result of the wildfires. Director Formanek said he would gather information and provide an answer.

Director Formanek shared the draft of a termination letter to be sent to Swell Services, Inc. to formally request termination of the agreement due to project abandonment.

B. Community Hall Update – The designs submitted to the City are still undergoingConcept Review.

Trustee McEachern made a motion to authorize Director Formanek to issue the termination letter to Swell Services, Inc. Trustee Reyes seconded.

The motion passed unanimously (4-0).

8. NEW BUSINESS

A. Proposal for OPEB Actuarial Valuation Services

Director Formanek presented a proposal from MacLeod Watts for actuarial services and shared how their assessment of the Other Post-Employment Benefits (OPEB) liabilities is a vital component of the Library's annual financial audit. Trustees Perri and Zamora requested a copy of the previous year's OPEB report. Director Formanek said he would forward copies.

Trustee McEachern made a motion to approve the proposal from MacLeod Watts and Trustee Perri seconded.

The motion passed unanimously (4-0).

B. Mid-Year Budget Adjustments

Director Formanek presented a revised mid-year budget based on current spending patterns and Library needs. A revised wage schedule was also presented with adjustment to accommodate the increased California minimum wage.

Trustee Reyes made a motion to approve the Mid-Year Budget and revised Wage Schedule; Trustee Zamora seconded.

The motion passed unanimously (4-0).

12. REPORTS

A. The Board reviewed the department reports for January 2025; Mr. Formanek shared his activities for the month. Trustee Zamora asked if Children's Services still held Tuesday night family programs each month; Director Formanek said he believed they did, but scheduling had been difficult over the holidays.

B. There was no FoL report.

C. Trustee Perri shared updates from the Art Committee. Trustee Reyes requested that Board Committee members be listed on future agenda packets.

10. FUTURE AGENDA ITEMS

SCE Easement and Installation

11. UPCOMING MEETING DATES

The next Regular Meeting is Tuesday, March 25, 2024, at 6:00 PM.

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:23 PM.

Maisha Cole Perri	Justin Formanek
Board President	Library Director