AGENDA
REGULAR MEETING OF THE
BLANCHARD /SANTA PAULA LIBRARY DISTRICT
ART COMMITTEE
TUESDAY, MARCH 25, 2025 – 10:00 AM.
BLANCHARD COMMUNITY LIBRARY
119 N. 8TH STREET
SANTA PAULA, CA 93060
www.blanchardlibrary.org

THIS MEETING WILL BE HELD IN PERSON AT THE LIBRARY

1. CALL TO ORDER

2. ROLLCALL

Chair - Maisha Cole Olson
Vice-Chair - ????
Secretary - Geraldine Barrows
Member - Augie Diaz
Member -Justin Formanek
Member - Anita McLaughlin
Member - John Nichols

3. APPROVAL OF THE ORDER OF THE AGENDA

4. PUBLIC COMMENT

Public comments are welcomed and encouraged. The chairperson will acknowledge visitors wishing to speak on a topic not on the committee meeting agenda. Only public comments relating to a topic on the agenda will be accepted. The Committee is prohibited from taking action on any item not part of the printed agenda. When addressing the Committee, please stand to be recognized, state your full name and address, and direct your comments to the entire Committee.

The Library Board of Trustees requests that speakers conduct themselves with civility and keep in mind the rights and well-being of all members of the Santa Paula community.

5. CONSENT AGENDA

6. COMMITTEE COMMENTS, CONCERNS, HANDOUTS

7. OLD BUSINESS

A. Cleaning Out E-waste Area (information, discussion, possible action)

B. Establishment of Committee Bylaws (information, discussion, possible action)

8. NEW BUSINESS

A. Request the library to install the quilt in the children's section (information, discussion, possible action)

B. Approval of New Committee Members: Lynne Okun and Shannon Wilburn(information, discussion, possible action)

C. Shivley Wall Artist Sign-Up Form & Website Copy (Information, Discussion, Possible Action)

9. REPORTS

A. Art Experiences
   - ~~i. March~~
   - ii. May
   - iii. October (Tarot)
   - iv. December

B. Permanent Art Collection- * Notes from John*
   - i. Look into Airtable. a web site to catalog and organize art collections
   - ii. Cleaning out the storage area of old donations not going into the permanent collection. Linda Wilkinson said she has room to sell some in the Back Stacks area.
   - iii. Linda Spink mentioned that Chuck Spink had taken a lot of photos of the permanent collection. Where are those stored.
   - iv. Should only items in the permanent collection be hanging on the walls?

C. Shively Wall
   - i. (Hopefully) Approved website copy and form

9. FUTURE AGENDA ITEMS

Process for Selling Items (Nicholos and Perri need to connect prior offline)

Art Experiences Deep Dive

Fundraising Exploration (Silent Auction, Cruise Night Concerts, Print on Demand Items, Etc.)

10. ADJOURNMENT

Next Art Committee Meeting April 29, 2025 @ 10:00AM (Tentative Work at 9AM)

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this

meeting, please contact Justin Formanek, Library Director of the Blanchard/Santa Paula Community Library, at 805-525-3615 x301 or email justin.formanek@blanchardlibrary.org. Notification 48 hours before the meeting will enable reasonable arrangements to be made.

ART COMMITTEE
AGENDA ITEM 8A

REQUEST THE LIBRARY TO INSTALL THE QUILT IN THE CHILDREN'S SECTION

REPORT: Agenda Item 8.A
PREPARED BY: Maisha Cole Perri
MEETING DATE: March 25, 2025
LOCATION: Blanchard Library

REQUEST THE LIBRARY TO INSTALL THE QUILT IN THE CHILDREN'S SECTION

ART COMMITTEE
AGENDA ITEM 7.A

CLEANING OUT E-WASTE AREA

HOW ARE WE GOING TO GET IT DONE BY APRIL 5TH?

REPORT: Agenda Item 7.A
PREPARED BY: Maisha Cole Perri
MEETING DATE: March 25, 2025
LOCATION: Blanchard Library

Who's doing the sort:

When is purge happening:

Who's doing the transport:

When purging old electronics from an institution, beyond data security and proper disposal, consider the following:

1. Functionality & Usability– Determine if the item is still in working condition or could be repaired at a reasonable cost. Some older electronics may still serve secondary or backup purposes.

2. Compatibility & Obsolescence – Check if the device is still compatible with current software, accessories, or institutional needs. If it runs legacy systems that are still in use, keeping it might be necessary.

3. Asset Tracking & Documentation – Ensure that the item has been properly logged in asset management records and that its disposal is documented for audits, especially in government or nonprofit institutions.

4. Regulatory & Compliance Considerations – Some industries have strict regulations on how electronics are decommissioned, especially if they store sensitive data or are used in specialized fields (e.g., healthcare, finance).

5. Potential for Repurposing or Donation – If the equipment is still functional, consider donating it to schools, nonprofits, or community programs rather than discarding it.

6. Parts Harvesting & Recycling – Before disposal, determine if valuable components (e.g., RAM, hard drives, power supplies) can be salvaged for other uses or resold.

7. Environmental Impact – Assess the environmental impact of disposal. If recycling isn't an option, look for e-waste disposal programs that ensure ethical processing.

8. Legal & Financial Considerations – If the item was purchased with grants or institutional funding, there may be specific rules about how it should be disposed of, including reselling or transferring ownership.

9. Manufacturer Trade-in or Buyback Programs – Some electronics manufacturers offer trade-in programs or discounts on new purchases in exchange for old equipment.

10. Historical or Archival Value – For institutions like libraries, museums, or research organizations, some electronics might have historical or research significance, warranting preservation rather than disposal.

ART COMMITTEE
AGENDA ITEM 7.B
ESTABLISHMENT OF COMMITTEE BYLAWS

REPORT: Agenda Item 7B **MEETING DATE:** March 25, 2025
PREPARED BY: Maisha Cole Perri **LOCATION:** Blanchard Library

Bylaws of the Art Committee of the Blanchard Community Library Board of Trustees

Article I: Name

This organization shall be called the **Art Committee of the Blanchard Community Library Board of Trustees** (hereinafter "Art Committee"), exercising the powers and authority delegated to it by the Blanchard Community Library Board of Trustees (hereinafter "Board").

Article II: Purpose

The Art Committee shall oversee the development, curation, and promotion of art-related initiatives, exhibitions, and programs within the Blanchard Community Library. The committee shall work to enhance community engagement through artistic and cultural enrichment, ensuring alignment with the Library's mission and goals.

Article III: Membership

Section 1: Composition

The Art Committee shall consist of:

- Two (2) members of the Board, appointed by the Board President.
- At least three (3) but no more than five (5) community members with relevant expertise or interest in the arts.
- The Library District Director (or their designee) shall serve as an **ex officio** member.

Section 2: Attendance Requirement

- Members are expected to attend all scheduled meetings.
- The Committee may declare, by majority vote, a position vacant for a member of the Committee who has failed to discharge the duties of his or her office for a period of **three consecutive months** except when prevented by illness or any other reason permitted by law or when the member manifests a clear intention to abandon the office whether the intention is stated or can be inferred by the member's conduct.
- Members unable to attend must notify the Committee Chair or Library District Director in advance.

Section 3: Compensation

All members shall serve without compensation.

Article IV: Duties

The Art Committee shall:

- Advise and support art-related programming and exhibitions at the Library.
- Recommend acquisitions, donations, and placement of artwork within Library facilities.
- Collaborate with local artists, organizations, and community members to promote artistic engagement.
- Develop policies for the display, maintenance, and preservation of art collections.
- Provide updates and recommendations to the Board at its regular meetings.

Article V: Officers Section 1: Officers
The Art Committee shall elect the following officers annually from among its members:

- **Committee Chair** – Leads meetings and serves as the primary liaison to the Board.
- **Vice-Chair** – Presides over meetings in the absence of the Committee Chair.
- **Secretary** – Maintains meeting minutes and records of committee actions.

Section 2: Duties of Officers

- The **Committee Chair** shall preside over all meetings and set the agenda in consultation with the Library District Director.
- The **Vice-Chair** shall assume the duties of the Committee Chair in their absence.
- The **Secretary** shall keep accurate records of proceedings, distribute minutes to members, and ensure public posting as required.

Article VI: Meetings
Section 1: Regular Meetings

- The Art Committee shall meet monthly and align its schedule to the BOT meeting dates.
- Meetings shall be open to the public and adhere to the requirements of the **Ralph M. Brown Act**.

Section 2: Special Meetings

• Special meetings may be called by the Committee Chair or by a majority of members with at least 24 hours' notice.

Section 3: Quorum

A majority of the total membership shall constitute a quorum for conducting official business.

Article VII: Conduct of Business

- Meetings shall be conducted in accordance with **Robert's Rules of Order**.
- Committee actions shall be approved by a majority vote of members present.
- Recommendations requiring Board approval shall be presented at the next scheduled Board meeting.

Article VIII: Committee Authority and Limitations

- The Art Committee shall serve in an **advisory capacity** to the Board.
- No committee member shall unilaterally authorize expenditures, contracts, or policy changes without Board approval.
- The Library District Director shall be responsible for implementing committee recommendations as approved by the Board.

Article IX: Amendments

These bylaws may be amended by a majority vote of the Art Committee, subject to final approval by the Board. Proposed amendments must be submitted in writing at least one week prior to the meeting where they will be considered.

ART COMMITTEE
AGENDA ITEM 8.B

REPORT: Agenda Item 8.B
PREPARED BY: Maisha Cole Perri
MEETING DATE: March 25, 2025
LOCATION: Blanchard Library

Dear Members of the Art Committee,

I am writing to express my enthusiastic interest in serving on the Santa Paula Art Committee. As someone deeply passionate about creativity, community, and the future of the arts in Santa Paula, I am eager for the opportunity to contribute my skills and experience to support and enrich our local artistic landscape.

My background is as diverse as my artistic interests. With a Bachelor of Arts in Anthropology from California State University, Chico, I have long been fascinated by cultural expressions of creativity and craftsmanship. My professional journey—from baking intricate desserts at The Dutchess in Ojai to managing contracts, human resources, and even veterinary assistance—has given me a unique perspective on organization, collaboration, and problem-solving. Leading the CSU, Chico Anthropological Society as President strengthened my ability to engage with a team, oversee projects, and foster community engagement—qualities that I would bring to the Art Committee with enthusiasm.

Beyond my professional experience, I have always been drawn to artistic expression. Whether it's through culinary arts, supporting local businesses, or working in dynamic environments that celebrate creativity, I believe in the transformative power of art to inspire, connect, and uplift communities. Santa Paula has a rich artistic history, and I would be honored to help ensure that it continues to flourish by supporting exhibitions, engaging the public, and fostering a welcoming space for artists of all backgrounds.

I would love the opportunity to discuss how I can contribute to the committee's mission and help shape the future of the arts in Santa Paula. Thank you for your time and consideration. I look forward to the possibility of working together to celebrate and support our creative community.

Sincerely,

Shannon L. Wilburn

Mrs.slwilburn@gmail.com 831-325-8252

Santa Paula 93060

Education

Bachelors of Arts in Anthropology, California State University, Chico 2014

Certificate of Proficiency in Culinary Arts and Hospitality Management, Cabrillo College, 2009

Experience

Baker *The Dutchess, Ojai CA* 9/23 - 5/24

- House desserts and speciality cakes

Contract Manager *JCO Engineering, Chico CA* 1/22 - 9/23

- Finalizing contracts for government approval

Hiring and HR *Fillmore Animal Hospital , Fillmore CA* 3/20 - 12/22

- Hiring and employee onboarding
- Payroll

Veterinary Assistant *Mission Animal Hospital, Ventura CA* 9/18 - 9/19

- Assisting Doctors during examinations, treatment and surgery
- Office management

Manager *The Picnic Basket, Santa Cruz CA* 3/15 - 8/15

- Hiring and training new staff
- Creating and maintaining relationships with local purveyors

Club *CSU, Chico Anthropological Society* 1/14 -12/14

- President, June 2014 - December 2014
- Vice President, January 2014 - May 2014

Internship *CSU, Chico Human Identification Lab* 1/14 -12/14

- Processing of human and faunal remains
- Assist in lab organization and maintenance

Barista *Naked Lounge, Chico CA* 12/09–12/14

- Customer service and cashier
- Barista

Sous chef *Original Sin Bakery, Santa Cruz CA* 10/06–06/09

- Menu planning and execution
- Kitchen and employee management

Hello Maisha and Board of Blanchard Community Library,

I'm excited to get involved in our dynamic library and am happy to introduce myself and my interests. I am an artist, art therapist, arts facilitator and arts advocate. My passion is making creative programming accessible, fun and enlivening for individuals and the community.

I was quite involved in the arts community in Ventura where I lived for 15 years-- I ran a free weekly, drop-in Saturday morning art program called Kids'Arts behind a big beautiful Victorian (home of Kids & Families Together) in downtown Ventura. Our little backyard art program was a mecca for artists starting at 5 years old and many of us have stayed connected now 20+years later!

I am currently involved in a nonprofit educational program -- "Once Upon a Watershed" and provide in class and in the field programs both at the Santa Clara River Preserve and at Harmon Canyon. I develop arts-based curriculum offering 4th and 5th grade students experience in the great outdoors. I also spend my time in my "Artbarn"(built during Covid from recycled materials) and also outside in my garden learning from my favorite teacher, mother nature!

Since moving to Santa Paula six years ago, I have offered art classes at Santa Paula Community Center, Cole Creativity Center, and am involved with De Colores Multicultural Folk Arts.

I'm grateful to have attended many wonderful workshops and activities at Blanchard library (Seed library! LeapLab, VisionBoarding) and would love to be involved in future endeavors on the Arts committee. I am particularly interested in the idea of a Maker's Space and lending programs making tools and equipment accessible to people who may not be able to afford or store them themselves. A Maker's Space can help people build and share skills and knowledge, serving as a community hub fostering collaboration and creativity.

Thank you for your time and consideration.
I will look forward to hearing back and meeting you in person at the next board meeting.

Sincerely, Lynne Okun
www.LynneOkun.com

LYNNE B.OKUN

artbarn805@gmail.com | 805-338-2576 | Santa Paula, CA 93060

Professional Summary

Seasoned licensed Marriage & Family Therapist, registered, and Board Certified Art Therapist offering a wealth of supervisory experience. Passionate in delivering dynamic, holistic therapy while guiding individuals to craft nurturing, therapeutic, and profoundly meaningful educational experiences. Exceptional aptitude for fostering creativity, self-motivation, organization, and resourcefulness. Specializing in developing, implementing, and facilitating curriculum and mental health programs. Highly skilled coordinator of interdisciplinary community arts programs and events, adept at not only raising awareness but also energizing and promoting community involvement and interactivity.

Skills

Quality Client Care
Individual and Group Therapy Client Records Program Development

Employment

Supervisory Experience Community Arts Program Coordination Community Engagement

Critical Thinking
Reliable and Self-Motivated Intuitive and Proactive Creative and Resourceful

CREATIVE DIRECTOR, MFT, ART THERAPIST| HeartSpace | Ventura, CA | 12/2010 to current Design and implement expressive arts workshops encompassing visual arts, music, and movement, offering therapeutic support to individuals, families, community groups, and organizations Designandfacilitatedcurriculumwithfocusoncreativegrowth,skill-buildingand sustainable well-being for diverse populations and settings Contributetocommunitywell-beingbyprovidingsustainable,innovativesolutionsfor fostering creativity and personal growth

EXPRESSIVE ARTS THERAPIST, MFT | Libertana Home Health| Ventura County | 07/2016 to 06/2018

Developedcreativeartscurriculumforhome-boundchildrenandteenslivingwithlife- threatening illness
Collaboratedwithteammembersandexpressiveartsprofessionals
Conducted intake and needs assessments to set therapeutic goals and establish professional and productive relationships with clients
Maintainedthoroughandconfidentialrecordsoftherapeuticsessionsandobservations

PROGRAM DIRECTOR | Kids Arts Ventura| Ventura, CA | 11/1997 to 12/2011
Orchestrated and led ongoing, multidisciplinary art programs aimed at supporting at- risk youth and their families, with a specific focus on those in foster and kinship care Demonstratedexpertiseincoordinatingandfacilitatingexpressiveartseventswithin the community, while

concurrently serving as a mentor to youth navigating crisis or transition Utilizedadiverserangeoftherapeuticmethods,includingexpressiveartstherapy, Theraplay/Dyadic Family therapy, horticulture therapy, and group therapy

“I have been consistently impressed by both Lynne's approach towards her work and her performance on the job. Her interpersonal and communication skills have allowed her to develop highly productive working relationships with both our clients and our staff.”

Jay Smith, Director

MENTAL HEALTH PROGRAM DIRECTOR | Ventura County Rainbow Alliance | 11/2005 to 06/2011Spearheadeddevelopmentandmanagementofcomprehensivementalhealthservices,education, and prevention programs catering to LGBTQ and HIV/AIDS affected community, demonstrating strong commitment to inclusivity and community support Demonstrated exceptional leadership acumen by providing clinical supervision at counseling center, offering guidance and mentorship to interns to ensure high-quality therapy services Coordinatedandmanagedsocialservicesforindividualsandfamiliesimpactedby HIV, effectively bridging gap between healthcare and community resources to promote wellness Delivered culturally sensitive therapeutic services, empowering clients to overcome mental health challenges and fostering healthier, more resilient relationships within diverse family structures

Professional Certifications and Affiliations

GUEST LECTURER| ChildLife Education, UCSB Extension | Santa Barbara, CA | 12/2014 to 12/2019AccomplishedlecturerspecializinginTherapeuticRoleofPlayinpediatriccare SupportedProfessorbydeliveringengaginglecturesandfacilitatingdiscussions, enriching students' understanding of play-based therapy in context of pediatric care Developed and provided comprehensive course materials, available upon request, to aid students in their learning and research related to play therapy in pediatric setting

CA Licensed Marriage and Family Therapist, 2000
Board Certified with American Art Therapy Credentials Board, 2000 Registered with American Art Therapy Association, 1997

Education

University of California, Davis

BS Design

California State University California, Sacramento

MS Counselor Education/Art Therapy

AGENDA ITEM 8.C
SHIVLEY WALL ARTIST SIGN-UP FORM & WEBSITE COPY

REPORT: Agenda Item 8C
PREPARED BY: Maisha Cole Perri
MEETING DATE: March 25, 2025
LOCATION: Blanchard Library

Approve Copy for Website:

Call for Artists: The Shivery Wall at Blanchard Community Library

The Blanchard Community Library and the Santa Paula Society of the Arts invite local artists to exhibit their work on **The Shivery Wall**, a dedicated space for rotating art displays. This is an opportunity to engage with the community, showcase your creativity, and contribute to the library's cultural programming.

As part of this exhibition opportunity, **artists are required to provide a community engagement component**—such as an artist talk, workshop, demonstration, or other interactive program. This helps foster deeper connections between artists and the community.

Artist Sign-Up Form

Artist Name: (First & Last Name) Email: (Valid Email Address)
Phone Number: (Optional, but recommended for communication)

Website/Social Media (if applicable): (Link to portfolio, Instagram, or website where your artwork is featured)

Brief Artist Bio: (Tell us a little about yourself and your artistic style. Max 150 words.)

Artwork Submission Details
- Title of Work(s): (If submitting multiple pieces, separate titles with commas.)
- Medium: (e.g., Oil on Canvas, Watercolor, Digital Art, Photography, Mixed Media, etc.) -
Dimensions: (Height x Width in inches or feet)
- Brief Description of Artwork: (What inspired this piece? Any details you'd like viewers to know?)

Preferred Exhibition Dates: (List any preferred months or indicate "Flexible" if you have no preference.)

Additional Notes or Special Requests: (Do you require any special display considerations?)

Community Engagement Requirement
As part of your exhibition, you are required to provide a program for the community. This can be an artist talk, a hands-on workshop, a demonstration, or another interactive event that engages the public.

Proposed Program Title: (e.g., “Exploring Mixed Media,” “Behind the Scenes of My Artwork,” “Watercolor for Beginners”)

Brief Description of Your Program: (Describe what you will offer and who it is intended for.)

Preferred Date(s) for Program: (If flexible, please indicate.)

Terms & Conditions

- All artwork must be ready for hanging/display.
- Artists are responsible for the drop-off and pick-up of their work within the assigned time frame.
- The artist is required to provide a community engagement component as part of theexhibition agreement.
- While every effort will be made to protect displayed works, the Blanchard Community Library is not responsible for loss or damage.
- Sales are solely the responsibility of the artist. The library will not facilitate sales, hold payments, or handle transactions. Any sales inquiries will be directed to the artist.

By submitting this form, you acknowledge and agree to these terms.

Submit Your Application

Additional Copy for Shively Wall Web Page:

The History of the Shively Wall at Blanchard Community Library

The Shively Wall at the Blanchard Community Library stands as a tribute to Santa Paula’s rich artistic heritage and the enduring legacy of Douglas Shively, a beloved local artist, philanthropist, and advocate for the arts. This dedicated exhibition space was established to celebrate the creative voices of the community, offering local artists a public platform to share their work and engage with library visitors.

The concept of the Shively Wall emerged from a shared vision between the library and the Santa Paula Society of the Arts, recognizing the vital role that public art plays in fostering cultural enrichment. Since its inception, the wall has showcased an ever-evolving collection of works from artists across Ventura County and beyond, reflecting the diverse talent and perspectives within the region.

Unlike static collections, the Shively Wall is a rotating exhibition space, ensuring that new artistic expressions are continually introduced to the public. In keeping with Douglas Shively’s belief that art should be both accessible and inspirational, the space also incorporates community engagement opportunities, inviting artists to lead workshops, discussions, and educational programs that deepen the connection between art and audience.

Today, the Shively Wall remains a cornerstone of Santa Paula’s cultural landscape, carrying forward the legacy of creativity, education, and artistic appreciation championed by its namesake.

A Brief History of Douglas Shively

Douglas Shively (1896–1991) was a renowned California landscape artist, rancher, and passionate supporter of the arts in Santa Paula. Born into a pioneering family, Shively was deeply connected to the land, drawing inspiration from Ventura County's scenic beauty—its rolling hills, lush orchards, and breathtaking coastal vistas.

Shively's artistic journey was shaped by the California Impressionist movement, and he became well-known for his masterful plein air paintings that captured the vibrant light and natural splendor of the region. Despite his talent, he initially pursued a career in banking and ranching, following family expectations. However, his love for painting never wavered, and he ultimately dedicated himself to his artistic practice, earning recognition for his soft, atmospheric landscapes that evoke a timeless sense of place.

Beyond his own work, Douglas Shively played a pivotal role in cultivating Santa Paula's art scene. He was a founding member of the Santa Paula Society of the Arts, helping to establish the city's reputation as a hub for artistic talent. He also contributed significantly to the famed Santa Paula Art Show, one of California's longest-running juried art exhibitions.

His lifelong commitment to art, community, and preservation left an enduring impact on Santa Paula. The Shively Wall at Blanchard Community Library stands as a fitting tribute to his legacy, ensuring that his dedication to creativity and cultural enrichment continues to inspire future generations.

— I'd also like to include pictures of his work that are within the permanent collection.