MINUTES OF THE REGULAR MEETING OF THE
BLANCHARD /SANTA PAULA LIBRARY DISTRICT BOARD OF TRUSTEES
TUESDAY, July 23, 2024 – 6:00 PM.

1. CALL TO ORDER

The Meeting was called to order at 6:00 PM by Board President Geraldine Barrows.

2. ROLL CALL

Trustees Geraldine Barrows, Ron Merson, Maisha Cole Olson, and Rick Reyes were in attendance, a quorum established. Library Director Justin Formanek was present. Miriam Zamora was absent.

3. APPROVAL OF THE ORDER OF THE AGENDA

Trustee Merson made a motion to approve the order of the agenda with an amendment to delete item 8B and Trustee Olson seconded the motion.

The motion passed unanimously.

Trustee Miriam Zamora arrived at 6:05 pm.

4. PUBLIC COMMENT

Linda Wilkinson representing the Friends of the Library presented recommendations for the FOL Bookstore in the Community Building, for changes to the floor plan of the Community Building, and possible changes to the area behind the new building including the loading dock area.

5. CONSENT AGENDA

Trustee Merson made a motion to approve the items on the Consent Agenda and Trustee Olson seconded the motion.

The motion passed unanimously.

6. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS

Director Formanek noted that the Book Drop Box and two catalog kiosks will be here soon.

Trustee Barrows provided an update regarding Herbert the Bear and his refurbishment.

7. OLD BUSINESS

A. Status of Building Forward Project

The plans and permitting have been approved. Bid proposals for the HVAC/ROOF have been sent to legal counsel for review. The bid process was reviewed by Director Formanek.

B. Community Hall Update – Reviewed the document submitted by the FOL.A Facilities Committee meeting will be scheduled and Director Formanek, the architect and a FOL Representative will be invited.

C. Trustee Olson made a motion to approve the proposal by Moss, Levy, and Hartzheim and grant Library Director Formanek the authority to engage Moss, Levy, and Hartzheim for the financial audits for Fiscal years 2023-24, 2024-25, and 2025-26. Trustee Merson seconded the motion.

The motion passed unanimously.

D. Trustee Reyes made a motion to approve the FY 2024-25 and Trustee Olson seconded the motion.

The motion passed unanimously.

E. Library Mascot – No update.

Trustee Reyes left the meeting at 7:30 pm.

8. NEW BUSINESS

A. Trustee Zamora made a motion to approve Resolution 2024-2025:02 to requesting a contrafund advance of $228,000 for the 2024-25 fiscal year. Trustee Olson seconded the motion.

The motion passed unanimously.

B. The Gann Limit process was explained by Director Formanek. The Director is working on calculating the correct spending limit for the Library District and will provide more information at a future meeting.

C. Trustee Merson made a motion to approve a Facility/Room Use Policy as presented with modifications. Trustee Olson seconded the motion.

Note: The policy will be reviewed later to determine if changes are needed.

The motion passed unanimously.

D. Trustee Merson made a motion to approve payment of the annual Unfunded Accrued Pension Liability as a lump sum payment in the amount of $58,186.00 with funds from the Blake Account to be repaid in installments equal to the amount of the monthly payment schedule of $5,011.T r u s t e e Olson seconded the motion.

The motion passed unanimously.

9. REPORTS

A. The Board reviewed the department reports for June 2024.

B. Mr. Formanek shared his activities for the month.

C. Strategic Planning Committee: Trustee Reyes is working on the first draft.

10. FUTURE AGENDA ITEMS

None noted.

11. UPCOMING MEETING DATES

The next Regular Meeting is Tuesday, August 27, 2024, at 6:00 PM.

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:17 PM.

_____	_____
Ron Merson	Justin Formanek
Clerk	Library Director