# AGENDA
## REGULAR MEETING OF THE
## BLANCHARD /SANTA PAULA LIBRARY DISTRICT
## BOARD OF TRUSTEES
## TUESDAY, JULY 23, 2024 – 6:00 PM.

BLANCHARD COMMUNITY LIBRARY
119 N. 8TH STREET
SANTA PAULA, CA 93060
www.blanchardlibrary.org

**THIS MEETING WILL BE HELD IN PERSON AT THE LIBRARY**

## 1. CALL TO ORDER

## 2. ROLL CALL

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|---|---|
| President: | Geraldine Barrows |
| Vice President: | Maisha Cole Olson |
| Clerk: | Ron Merson |
| Trustee: | Rick Reyes |
| Trustee: | Miriam Zamora |

## 3. APPROVAL OF THE ORDER OF THE AGENDA

## 4. PUBLIC COMMENT

Public comments are welcomed and encouraged. The President of the Board will acknowledge visitors wishing to speak on a topic not on the regular Board agenda. The Board is prohibited from taking action on any item not part of the printed agenda. When addressing the Library Board, please stand to be recognized by the Board President, state your full name and address, and direct your comments to the entire Library Board.

For members in the audience wishing to speak on an Agenda item, the President will announce the item and request the staff or a Board member to give a brief summary. The Board will have an opportunity to ask questions, following which the President will ask whether anyone else wishes to comment.Then the Board will discuss the item and take the appropriate action.

The Library Board of Trustees requests that speakers conduct themselves with civility and keep in mind the rights and well-being of all members of the Santa Paula community.

## 5. CONSENT AGENDA

A. Approval of Minutes: Meeting of May 21, 2024
B. Approval of Minutes: Special Meeting of June 29, 2024
C. Receive and File Financial Reports for May 2024
D. Receive and File Financial Reports for June 2024

## 6. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS

## 7. OLD BUSINESS

A. Status of Capital Improvement Projects (information, discussion, possible action)
   i. Building Forward Library Facilities Improvement Program
   ii. Community Hall Project

B. Approve Audit Engagement for FY 2023-24 (information, discussion, possible action)

C. Approval of FY 2024-2025 Budget (information, discussion, possible action)

D. Review of Library Mascot (information, discussion, possible action)

## 8. NEW BUSINESS

A. Resolution Requesting a Contrafund Advance for FY 2024-2025 (information, discussion, possible action)

B. Resolution to Adopt Gann Spending Limit for FY 2024-2025 (information, discussion, possible action)

C. Approval of Facility/Room Use Policy (information, discussion, possible action)

D. Approval of FY 2024-2025 Unfunded Accrued Liability Payment (information, discussion, possible action)

## 9. REPORTS

A. Staff Reports
   1) Adult Services
   2) Youth Services
   3) Literacy
   4) Library Director

B. Friends of the Library

C. Board Committees
   1) Art
   2) Facilities
   3) Finance
   4) Fundraising/Grants
   5) Human Resources
   6) Strategic Planning

## 10. FUTURE AGENDA ITEMS

## 11. UPCOMING MEETING DATES

A. Regular Meeting on August 27, 2024 at 6:00 PM

## 12. ADJOURNMENT

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact Justin Formanek, Library Director of the Blanchard/Santa Paula Community Library, at 805-525-3615 x301 or email justin.formanek@blanchardlibrary.org. Notification 48 hours before the meeting will enable reasonable arrangements to be made.