

MEETING NOTICE: There will be a Regular Meeting of the  
Blanchard /Santa Paula Library District Board of Trustees  
Tuesday, October 25, 2022 at 6:00 p.m.  
Blanchard Community Library  
119 N. 8<sup>th</sup> St., Santa Paula, CA 93060.

AGENDA

THIS MEETING WILL BE HELD IN PERSON AT THE LIBRARY

A. CALL TO ORDER

B. APPROVAL OF THE ORDER OF THE AGENDA

C. PUBLIC COMMENT

Public comments are welcomed and encouraged. The President of the Board will acknowledge visitors wishing to speak on a topic not on the regular Board agenda. The Board is prohibited from taking action on any item not part of the printed agenda. When addressing the Library Board, please stand to be recognized by the Board President, state your full name and address, and direct your comments to the entire Library Board.

For members in the audience wishing to speak on an Agenda item, the President will announce the item and request the staff or a Board member to give a brief summary. The Board will have an opportunity to ask questions, following which the President will ask whether anyone else wishes to comment. Then the Board will discuss the item and take the appropriate action.

The Library Board of Trustees requests that speakers conduct themselves with civility and keep in mind the rights and well-being of all members of the Santa Paula community.

D. APPROVAL OF MINUTES

- a. Approval of Minutes: Meeting of September 27, 2022

E. REPORTS

- a. Financial Reports—September 2022
- b. Friends of the Library

F. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUT

G. OLD BUSINESS

- a. Update on Library Renovation (information, discussion, possible action)
- b. Status of digital sign research (information, discussion, possible action)

H. NEW BUSINESS

- a. Disposition of Doll Collection and Possible Donation of Miniature Village (information, discussion, possible action)

I. REPORTS (CONTINUED)

- a. Staff Reports
  - i. Public Services Reports
  - ii. Facilities Report
  - iii. District Director's Report
- b. Board Committees
  - i. Finance
  - ii. Human Resources
  - iii. Strategic Plan Teams
    - 1. Visioning/Strategic Plan
    - 2. Fundraising/Grants

J. FUTURE AGENDA ITEMS

K. UPCOMING MEETING DATES

Regular Meeting October 25, 2022

L. ADJOURNMENT

*In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact Ned Branch, District Director of the Blanchard/Santa Paula Community Library, at 805-525-3615 x301. Notification 48 hours before the meeting will enable reasonable arrangements to be made.*

REGULAR MEETING OF OCTOBER 25, 2022  
D. APPROVAL OF MINUTES

1. Approval of Minutes
  - a. Regular Meeting of September 27, 2022

REVISED MINUTES SEPTEMBER 27, 2022						
	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Eilar						
Merson						
Phillips						
Reyes						
Zamora						

**MINUTES of the Regular Meeting of the Blanchard/Santa Paula Library District Board of Trustees, Tuesday, September 27, 2022**

**A. CALL TO ORDER---** The Meeting was called to order at 6:05 PM by Board President Ron Merson. Trustees Christina Eilar, Ricardo Reyes, and Miriam Zamora were in attendance, a quorum established. Trustee Laura Phillips was absent. District Director Ned Branch was present.

**B. APPROVAL OF THE ORDER OF AGENDA-**

Motion: No changes to the agenda

Moved by Miriam Zamora, Seconded by Christina Eilar

Vote: Motion 4-0

Yes: Christina Eilar, Ron Merson, Ricardo Reyes, and Miriam Zamora

**C. PUBLIC COMMENT ON NON-AGENDA ITEMS ---** None.

**D. APPROVAL OF MINUTES-**

Motion: Approve Revised Minutes: Meeting of July 26, 2022

Moved by Christina Eilar, Seconded by Miriam Zamora

Vote: Motion 4-0

Yes: Christina Eilar, Ron Merson, Ricardo Reyes, and Miriam Zamora

Motion: Approve Minutes: Meeting of August 23, 2022

Moved by Ricardo Reyes, Seconded by Christina Eilar

Vote: Motion 4-0

Yes: Christina Eilar, Ron Merson, Ricardo Reyes, and Miriam Zamora

**E. REPORTS -**

a. Director Branch presented the Financial Reports for review.

Motion: Receive and file August 2022 financial reports

Moved by Miriam Zamora, Seconded by Ron Merson

Vote: Motion 4-0

Yes: Christina Eilar, Ron Merson, Ricardo Reyes, and Miriam Zamora

b. Friends of the Library (FOL) - October special sale will be ½ off spooky books

**F. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS ---** None

**G. OLD BUSINESS---** Director Branch

a. Library Renovation Update –

i. No bidders were present at the job walk and it is anticipated that no bids will be received. The project manager will assist in recruiting bidders for the project.

ii. A discussion of the revised furniture plan followed. Trustee Zamora commented that the librarians should review the plan with an eye to where the various children's book sections will be in the new plan. They should also confirm that there is adequate shelving for periodicals and large print books, as there does not appear to be very much large print shelving as currently shown.

iii. Trustee Reyes recommended the addition of closed circuit cameras.

**MINUTES of the Regular Meeting of the Blanchard/Santa Paula Library District Board of Trustees, Tuesday, September 27, 2022**

- b. A representative from a digital sign company visited the site and met with Director Branch to discuss options. The representative will send some design concepts and costs. The cost of running power to the location will be separate from the sign company's cost.
- c. Strategic Initiatives were presented by Trustee Eilar and discussed. Trustee Eilar will remove the bi-annual surveys from the list if no active board member is interested in taking that on. It was agreed that actively soliciting feedback from people who aren't actively using the library or website is valuable. The initiatives will be revised and presented for approval at a future meeting.

**H. NEW BUSINESS** ---

- a. The library's grant application for roof and HVAC work was approved. Director Branch presented the grant information for acceptance by the Board.

Motion: Accept the grant and authorize execution of the documents required by the State Library

Moved by Miriam Zamora, Seconded by Christina Eilar

Vote: Motion 4-0

Yes: Christina Eilar, Ron Merson, Ricardo Reyes, and Miriam Zamora

b.

**I. REPORTS (continued)**

- a. Staff Reports

- i. Public services - Updates were reviewed.
- ii. Facilities Report – covered in Old Business
- iii. District Director's Report -
  - 1. Statistics were reviewed.
  - 2. Staff Changes:
    - a. Interviews for the vacant Library Assistant II position will be held on Friday.
    - b. The Literacy Program Coordinator's resignation is effective September 30.

- b. Board Committees

- i. Finance --- None
- ii. Human Resources --- None
- iii. Strategic Plan Teams –
  - 1. Visioning/Strategic Plan – covered in Old Business
  - 2. Fundraising/Grants – None

**MINUTES of the Regular Meeting of the Blanchard/Santa Paula Library District Board of Trustees, Tuesday, September 27, 2022**

**J. FUTURE AGENDA ITEMS**--- The Board agreed to include the following future Agenda items: Update on digital monument sign; updates on the library renovations; review of Strategic Initiatives

**UPCOMING MEETING DATE**--- The next regular meeting will be October 25, 2022 at 6:00 PM.

**ADJOURNMENT**---There being no further business, the Regular Meeting was adjourned at 7:22pm

Motion: Approve

Moved by Christina Eilar, Seconded by Miriam Zamora

Vote: Motion 4-0

Yes: Christina Eilar, Ron Merson, Ricardo Reyes, and Miriam Zamora

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**Library Board Clerk**

**ATTEST:**

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**District Director**

REGULAR MEETING OF OCTOBER 25, 2022  
E(a). REPORTS: FINANCIAL REPORTS

1. Receive and file September 2022 financial reports

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Eilar						
Merson						
Phillips						
Reyes						
Zamora						

**BUDGET VARIATIONS AND SUMMARIES**  
**YTD as of September 2022 - Month 3 of 12**

**SIGNIFICANT VARIANCES FROM BUDGET**

		ACTUAL	BUDGET		
<b>Revenue</b>					
	Grants	\$500.00	\$75,860.00	-99.3%	State Library Literacy grants for Adult Literacy, Family Literacy, and ESL have not yet been received
<b>Expense</b>	Salaries & Benefits	\$ 116,073	\$ 130,650	-11.2%	Two staff on maternity leave
	Retirement	\$ 17,858	\$ 21,420	-16.6%	
	Health Insurance	\$ 12,956	\$ 16,020	-19.1%	One month behind because of coding error with CalPERS payment. Will pay when corrected.
	eContent	\$ 2,054	\$ 3,000	-31.5%	
	Programs	\$ 4,309	\$ 7,920	-45.6%	
	Professional Services	\$ 7,410	\$ 4,260	73.9%	Audit fees were budgeted for later in the year
	Utilities	\$ 15,970	\$ 10,050	58.9%	Summertime cooling costs. Budget is based on monthly average, not actual usage. Over budget

**BUDGET SUMMARY**

	21-22 YTD Actual	22-23 YTD Actual	22-23 YTD Budget	YTD Variance	22-23 Annual Budget
Income	\$ 257,198	\$ 253,997	\$ 312,550	-18.7%	\$ 1,050,301
Expense	\$ 223,163	\$ 235,945	\$ 258,580	-8.8%	\$ 1,058,300
<b>Other</b>					
Income	\$ -	\$ 6,807	\$ -		\$ -
Expense	\$ -	\$ -	\$ 4,500		



## Blanchard/Santa Paula Library District

## Balance Sheet

As of September 30, 2022

	Sep 30, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1010.10 · General Fund	72,967.90
Payroll (Checking Account - Payroll)	5,166.92
Literacy	
1010.30 · Checking - FLAIR	1,436.68
1014.30 · CD - FLAIR	5,406.57
Total Literacy	6,843.25
1020 · Book Trust Account	12,083.26
1010.20 · County Accounts	1,199,165.52
Investment Accounts	396,688.66
Building Fund	
1010.40 · Santa Paula City	229,009.61
Blake	20,500.48
1015.10 · Petty Cash - General	380.00
1016.10 · Copy Machine Change Fund	-25.60
Total Checking/Savings	2,039,249.62
Other Current Assets	
1063.10 · Prepaid Expenses	79,844.88
Total Other Current Assets	79,844.88
Total Current Assets	2,119,094.50
Fixed Assets	780,280.47
<b>TOTAL ASSETS</b>	<b>2,899,374.97</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	12,915.28
Credit Cards	1,010.02
Other Current Liabilities	
Deferred Revenue	224.98
2100.10 · Payroll Liabilities	6,397.56
2510 · Due to Friends of the Library	-78.26
2572.10 · Compensated Absences	38,030.00
Total Other Current Liabilities	44,574.28
Total Current Liabilities	58,499.58
Total Liabilities	58,499.58
Equity	
Fund Bal Offset - Comp. Absence	-38,030.00
31300 · Perm. Restricted Net Assets (Other Income)	340,845.14
3704.10 · Investment Gen. Fixed Asset	755,308.22
3901.10 · Fund Balance - General	1,747,096.21
Net Income	35,655.82
Total Equity	2,840,875.39
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,899,374.97</b>

**Blanchard/Santa Paula Library District**  
**Profit & Loss Budget Performance**  
**September 2022**

	Sep 22	Budget	Jul - Sep 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4000 · Property Taxes	2,975.22	310.00	243,979.88	228,620.00	923,230.00
4700 · Grants	0.00	75,860.00	500.00	75,860.00	79,791.00
4600 · Donations	598.26	2,090.00	7,348.60	6,270.00	40,080.00
4800 · Library Services	993.57	600.00	1,119.73	1,800.00	7,200.00
4900 · Miscellaneous Income	21.25		42.50		
Interest Income	35.32		1,006.76		
<b>Total Income</b>	<b>4,623.62</b>	<b>78,860.00</b>	<b>253,997.47</b>	<b>312,550.00</b>	<b>1,050,301.00</b>
<b>Gross Profit</b>	<b>4,623.62</b>	<b>78,860.00</b>	<b>253,997.47</b>	<b>312,550.00</b>	<b>1,050,301.00</b>
<b>Expense</b>					
<b>Salaries &amp; Employee Benefits</b>					
Salaries	41,785.39	43,550.00	116,072.71	130,650.00	530,340.00
Payroll Tax	3,193.19	3,690.00	8,914.63	11,070.00	44,180.00
Retirement	5,644.82	7,140.00	17,587.70	21,420.00	85,920.00
Health Insurance	-542.28	5,340.00	12,955.88	16,020.00	64,080.00
Insurance- Workers Comp.	0.00	220.00	213.35	1,160.00	3,140.00
<b>Total Salaries &amp; Employee Benefits</b>	<b>50,081.12</b>	<b>59,940.00</b>	<b>155,744.27</b>	<b>180,320.00</b>	<b>727,660.00</b>
<b>Services</b>					
Computer Services	465.44	1,110.00	19,727.87	19,330.00	77,320.00
<b>Collection Development</b>					
AV Materials	52.15	400.00	676.35	1,200.00	4,800.00
Books	1,186.30	2,180.00	6,611.59	6,540.00	26,160.00
eContent	0.00	1,000.00	2,054.00	3,000.00	12,000.00
Databases	0.00	50.00	321.99	150.00	600.00
WiFi Hot Spots	972.36	800.00	2,814.30	2,400.00	9,600.00
Periodicals	259.56	210.00	617.56	630.00	2,520.00
<b>Total Collection Development</b>	<b>2,470.37</b>	<b>4,640.00</b>	<b>13,095.79</b>	<b>13,920.00</b>	<b>55,680.00</b>
Library Supplies	275.75	170.00	1,406.58	510.00	2,040.00
Memberships & Dues	315.00	420.00	315.00	1,260.00	5,040.00
Programs	210.98	2,640.00	4,308.99	7,920.00	31,680.00
Promotion & Public Relations	29.99	500.00	389.73	1,300.00	5,800.00
Travel and Meetings	0.00	180.00	220.30	540.00	2,160.00
<b>Total Services</b>	<b>3,767.53</b>	<b>9,660.00</b>	<b>39,464.26</b>	<b>44,780.00</b>	<b>179,720.00</b>
<b>Administration</b>					
Advertising	0.00	30.00	0.00	90.00	360.00
Bank Charges	133.69	40.00	261.55	120.00	480.00
Insurance	2,207.19	2,190.00	6,621.57	6,570.00	26,280.00
Miscellaneous	0.00		60.00		
Office Expenses	912.25	1,170.00	1,563.96	3,510.00	14,040.00
Payroll Processing	633.49		1,255.00		
Professional Services	7,000.00	1,420.00	7,410.00	4,260.00	31,040.00
Staff Development & Recognition	0.00	170.00	0.00	510.00	2,040.00
Strategic Planning	0.00	0.00	0.00	0.00	3,000.00
Telephone Expense	320.88	360.00	986.01	1,080.00	4,320.00
<b>Total Administration</b>	<b>11,207.50</b>	<b>5,380.00</b>	<b>18,158.09</b>	<b>16,140.00</b>	<b>81,560.00</b>
<b>Facilities</b>					
Janitorial Services & Supplies	1,089.75	840.00	2,709.16	2,520.00	10,080.00
Repairs & Maintenance	450.81	1,390.00	3,899.02	4,770.00	19,080.00

**Blanchard/Santa Paula Library District**  
**Profit & Loss Budget Performance**  
**September 2022**

	Sep 22	Budget	Jul - Sep 22	YTD Budget	Annual Budget
Utilities (Utilities)	5,762.17	3,350.00	15,969.79	10,050.00	40,200.00
Total Facilities	7,302.73	5,580.00	22,577.97	17,340.00	69,360.00
Total Expense	72,358.88	80,560.00	235,944.59	258,580.00	1,058,300.00
Net Ordinary Income	-67,735.26	-1,700.00	18,052.88	53,970.00	-7,999.00
Other Income/Expense					
Other Income					
Extraordinary Income (Extraordinary...	9.46		0.65		
Library Impact Fees	0.00		6,815.89		
Total Other Income	9.46		6,816.54		
Other Expense					
Extraordinary Expenses	0.00	1,500.00	0.00	4,500.00	18,000.00
Total Other Expense	0.00	1,500.00	0.00	4,500.00	18,000.00
Net Other Income	9.46	-1,500.00	6,816.54	-4,500.00	-18,000.00
Net Income	-67,725.80	-3,200.00	24,869.42	49,470.00	-25,999.00

**Blanchard/Santa Paula Library District**  
**Profit & Loss Prev Year Comparison**  
**July through September 2022**

	Jul - Sep 22	Jul - Sep 21	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Property Taxes	243,979.88	242,413.25	1,566.63	0.7%
4700 · Grants	500.00	3,000.00	-2,500.00	-83.3%
4600 · Donations	7,348.60	11,364.00	-4,015.40	-35.3%
4800 · Library Services	1,119.73	363.17	756.56	208.3%
4900 · Miscellaneous Income	42.50	57.96	-15.46	-26.7%
Interest Income	1,006.76	0.60	1,006.16	167,693.3%
<b>Total Income</b>	<u>253,997.47</u>	<u>257,198.98</u>	<u>-3,201.51</u>	<u>-1.2%</u>
<b>Gross Profit</b>	253,997.47	257,198.98	-3,201.51	-1.2%
<b>Expense</b>				
<b>Salaries &amp; Employee Benefits</b>				
Salaries	116,072.71	108,360.28	7,712.43	7.1%
Payroll Tax	8,914.63	8,561.19	353.44	4.1%
Retirement	17,587.70	17,650.05	-62.35	-0.4%
Health Insurance	12,955.88	15,215.85	-2,259.97	-14.9%
Insurance- Workers Comp.	213.35	352.63	-139.28	-39.5%
<b>Total Salaries &amp; Employee Benefits</b>	<u>155,744.27</u>	<u>150,140.00</u>	<u>5,604.27</u>	<u>3.7%</u>
<b>Services</b>				
Computer Services	19,727.87	16,714.72	3,013.15	18.0%
<b>Collection Development</b>				
AV Materials	676.35	1,577.55	-901.20	-57.1%
Books	6,611.59	5,279.64	1,331.95	25.2%
eContent	2,054.00	0.00	2,054.00	100.0%
Databases	321.99	2,684.07	-2,362.08	-88.0%
WiFi Hot Spots	2,814.30	2,250.08	564.22	25.1%
Periodicals	617.56	1,983.27	-1,365.71	-68.9%
<b>Total Collection Development</b>	<u>13,095.79</u>	<u>13,774.61</u>	<u>-678.82</u>	<u>-4.9%</u>
Library Supplies	1,406.58	384.02	1,022.56	266.3%
Memberships & Dues	315.00	955.99	-640.99	-67.1%
Programs	4,308.99	3,820.94	488.05	12.8%
Promotion & Public Relations	389.73	153.86	235.87	153.3%
Travel and Meetings	220.30	41.98	178.32	424.8%
<b>Total Services</b>	<u>39,464.26</u>	<u>35,846.12</u>	<u>3,618.14</u>	<u>10.1%</u>
<b>Administration</b>				
Bank Charges	261.55	148.43	113.12	76.2%
Insurance	6,621.57	7,378.08	-756.51	-10.3%
Miscellaneous	60.00	60.00	0.00	0.0%
Office Expenses	1,563.96	1,915.40	-351.44	-18.4%
Payroll Processing	1,255.00	0.00	1,255.00	100.0%
Professional Services	7,410.00	5,678.00	1,732.00	30.5%
Public & Legal Notices	0.00	80.20	-80.20	-100.0%
Staff Development & Recognition	0.00	175.00	-175.00	-100.0%
Strategic Planning	0.00	908.36	-908.36	-100.0%
Telephone Expense	986.01	638.66	347.35	54.4%
<b>Total Administration</b>	<u>18,158.09</u>	<u>16,982.13</u>	<u>1,175.96</u>	<u>6.9%</u>
<b>Facilities</b>				
Janitorial Services & Supplies	2,709.16	2,561.56	147.60	5.8%
Repairs & Maintenance	3,899.02	4,985.46	-1,086.44	-21.8%

**Blanchard/Santa Paula Library District**  
**Profit & Loss Prev Year Comparison**  
**July through September 2022**

	Jul - Sep 22	Jul - Sep 21	\$ Change	% Change
Utilities (Utilities)	15,969.79	12,647.75	3,322.04	26.3%
Total Facilities	22,577.97	20,194.77	2,383.20	11.8%
Total Expense	235,944.59	223,163.02	12,781.57	5.7%
Net Ordinary Income	18,052.88	34,035.96	-15,983.08	-47.0%
Other Income/Expense				
Other Income				
Extraordinary Income (Extraordinary I...	0.65	0.19	0.46	242.1%
Library Impact Fees	6,815.89	0.00	6,815.89	100.0%
Total Other Income	6,816.54	0.19	6,816.35	3,587,552.6%
Net Other Income	6,816.54	0.19	6,816.35	3,587,552.6%
Net Income	24,869.42	34,036.15	-9,166.73	-26.9%

REGULAR MEETING OF OCTOBER 25, 2022  
F. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS REGULAR  
MEETING OF OCTOBER 25, 2022

REGULAR MEETING OF OCTOBER 25, 2022  
G(b) OLD BUSINESS: STATUS OF DIGITAL SIGN RESEARCH

Drawings of various design concepts for a digital sign are attached for discussion.

RECOMMENDATION: None

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Eilar						
Merson						
Phillips						
Reyes						
Zamora						



## MONUMENT SIGN

**VOGUE SIGN**  
C O M P A N Y  
S I N C E 1 9 6 2

715 Commercial Ave. Oxnard, CA 93030 • (805) 487-7222

Date: 10/10/22

Scale:

Drawn: MBERNAL

Sales: BRUCE ROKOS

Project Name: BLANCHARD LIBRARY - MONUMENTS SIGN

Address

Draft/Revision

Client Approval:

Date:

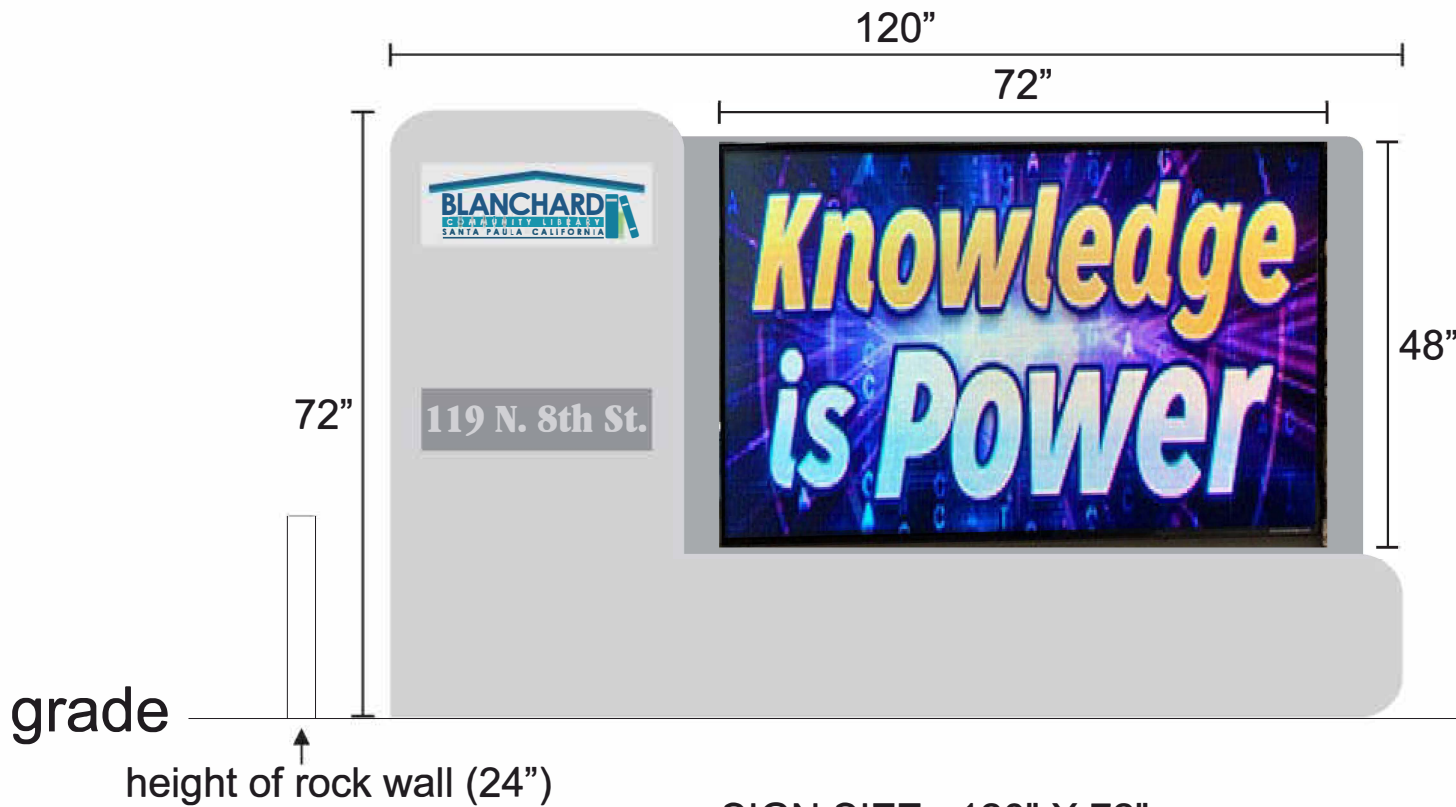
These plans are exclusive property of Vogue Signs, Inc. and are the rest of original work of it's employees. They are submitted to your company for the sole purpose of your consideration of whether to purchase from Vogue Signs, Inc. Signs manufacture according to these plans. Distribution or exhibition of these plans to anyone other than employees of your company, or use of these plans to construct a sign similar to the ones embodied herein, is expressly forbidden. In the event that such event or exhibition occurs, Vogue Sign, Inc. will charge \$1,500 in compensation for the time and effort in the surveying, research, and creation of Plans.

THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.



**SIGN TYPE:**  
**P.1**





SIGN SIZE: 120" X 72"  
MONITOR SIZE: 72 X 48"

## MONUMENT SIGN

**VOGUE SIGN**  
C O M P A N Y  
S I N C E 1 9 6 2

715 Commercial Ave. Oxnard, CA 93030 • (805) 487-7222

Date: 10/10/22

Scale:

Drawn: MBERNAL

Sales: BRUCE ROKOS

Project Name: BLANCHARD LIBRARY - MONUMENTS SIGN

Address

Draft/Revision

Client Approval:

Date:

These plans are exclusive property of Vogue Signs, Inc. and are the rest of original work of it's employees. They are submitted to your company for the sole purpose of your consideration of whether to purchase from Vogue Signs, Inc. Signs manufacture according to these plans. Distribution or exhibition of these plans to anyone other than employees of your company, or use of these plans to construct a sign similar to the ones embodied herein, is expressly forbidden. In the event that such event or exhibition occurs, Vogue Sign, Inc. will charge \$1,500 in compensation for the time and effort in the surveying, research, and creation of Plans.

THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.



**SIGN TYPE:**  
**P.1.2**

REGULAR MEETING OF OCTOBER 25, 2022  
I(a)(i) REPORTS: PUBLIC SERVICES

# SEPTEMBER 2022 ADULT SERVICES REPORT

## Programs & Services



### Poetry on Eighth

Poetry on Eighth, a monthly two-hour “open mic” for poetry and short fiction, continued. This meeting featured visiting poets Rudy “Razo” Chavez (LAUSD Teacher/Writer) and Phil Taggart (VC Poet Laureate 2016-2019).

The library is planning to build on renewed local interest in poetry by expanding physical and digital holdings, as well as hosting poetry readings from notable and published local poets in the upcoming year.



### Meditation Workshop

The library hosted a workshop given by members of the local Pine Mountain Buddhist Temple, a temple and meditation retreat center affiliated with the Order of Buddhist Contemplatives. Participants were introduced to *Zazen*, a form of seated meditation, its origins, and potential usefulness in everyday life. The workshop concluded with a guided meditative session.

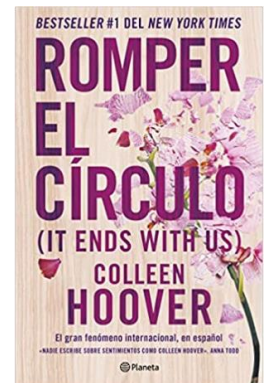
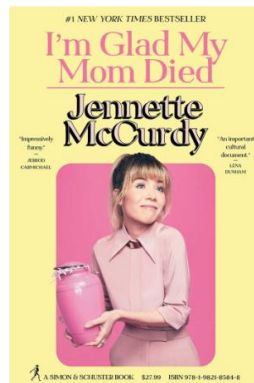
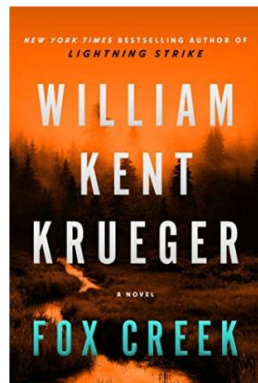
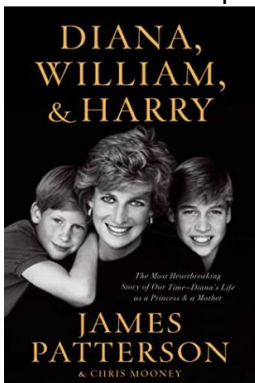
Program Name	Description	Audience	Attendance	Date	Start	End	Location
Poetry on Eighth	Poetry Reading	Adult	11	10-Sep	12:00 PM	2:00 PM	Other
Blind Ambition	Tuesday Movie	Adult	2	13-Sep	5:00 PM	7:00 PM	Hardison
Meditation Workshop	Workshop	Adult	10	20-Sep	5:00 PM	7:00 PM	Classroom 2

## Collection

86 adult-oriented items were added to the collection in September 2022.

2023	FICTION	NON-FIC	LARGE PRINT	SPANISH	AUDIO	DVD	BLU-RAY
JULY	19	27	2	1	0	2	0
AUGUST	26	29	4	3	2	18	4
SEPTEMBER	14	13	0	2	4	1	0

Five of the most popular adult-oriented items added this month were...



# Youth Services Report September 2022

## September Crafts: 165

School Bus, Zoo Masks, and Zoo animals scratch art



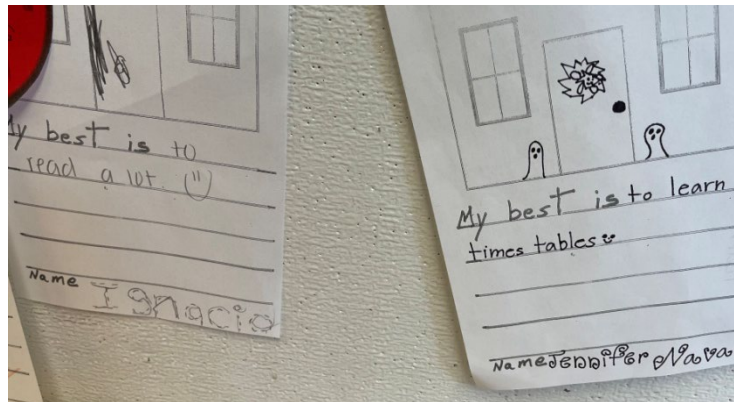
9/2/22



9/2/22



## Bulletin Board



**Blanchard Community Library**  
Published by Olivia Escoto · September 23 at 1:18 PM

The California Library Association, in partnership with the California State Library, provided our library with a free book shelf of diverse children's book titles.

The bookshelf includes a mix of titles with characters from diverse backgrounds and experiences, titles created by California authors/illustrators, and titles with a social emotional focus.

The books celebrate the First Partner's Summer Book Club Jennifer Siebel Newsom. They were selected by a committee of California librarians.

#CAKidsRead, #caforallkids #californiastatelibrary  
<https://www.gov.ca.gov/cakidsread/>

We are very grateful for this wonderful donation to our collection!

327 People reached    45 Engagements    Boost post

18    3 Comments



Christina Ines-Solis and SPARC Cardinals

# LEGO

## in the LIBRARY



**MONDAYS**  
**2:30PM**  
----- TO -----  
**4:30PM**

# STORYTIME

WEDNESDAYS 10:30AM



LEGO  
@ 11AM



## Saturday Storytime + Craft

September 3  
at 11am



## Saturday Storytime + Craft

September 17  
at 11am

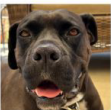


🐾 Reading with Paws 🐾

Find your favorite book and sit with one of our friends from Love on a Leash and SPARC Cardinals



Justice



Aulani

🌸 \* \* \* \* \*  
Saturday, September 10 and  
Saturday, September 24  
10:30am - 11:30am

## Bilingual Storytime Cuentos Bilingues



Tuesday, September 20th  
at 4:00pm



Join us for a special bilingual English/Spanish storytime as we celebrate Hispanic Heritage Month. Acompanenos y disfrute de cuentos en Ingles y Espanol, en celebracion del mes de la Herencia Hispana .

## FAMILY MOVIE



**WEDNESDAY,**  
**SEPTEMBER 21**  
**4:00PM**



**1. Family Programs-**

**Wednesday, September 21** Family Movie **18**  
 Vivo 6 adults 12 Children

**2. Ongoing Programs –**

**a. Story time 132**

**Tuesday** (9/20, 9/27) 6 adults 13 children  
 (Bilingual)  
**Wednesday** (9/7, 9/14, 9/21, 9/28) 30 adults 59 children  
 (Preschool)  
**Saturday** (9/3 & 9/17) 8 adults 16 children  
 (Craft)

**b. LEGO 156**

9/7, 9/12, 9/14, 9/19 48 adults 108 children  
 9/21, 9/26, 9/28

**c. Reading with PAWS 27**

9/10, 9/24 11 adults 16 children

<b>New Patron Registrations</b>	Adult	Juvenile	E-card	Total
January	46	8		54
February	48	18		66
March	45	24		69
April 1-21	37	10		47
May	44	37		81
June	73	72		145
July	47	37		84
August	46	14	10	70
<b>September</b>	<b>38</b>	<b>21</b>	<b>18</b>	<b>77</b>

<b>Circulation-JUV/YA</b>	Juvenile Fiction	Juvenile Non-Fiction	Total
January	1000	252	1252
February	963	271	1234
March	1,483	376	1859
April 25-30	306	100	406*
May	1,091	463	1,554
June	2,725	527	3,252
July	2,035	371	2,406
August	1,554	401	1,955
<b>September</b>	<b>1,299</b>	<b>339</b>	<b>1,698</b>

<b>New Books</b>	Juv Fic	Juv Non-Fic	YA Fic	Ya Non-Fic	J DVD	J BKCD	Total
July	73	26	75	52	4	0	226
August	35	17	7	1	2	0	62
<b>September</b>	<b>77</b>	<b>12</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90</b>

<b>Circulation</b>								
Adult Fic	Adult NF	Large Print	Spanish Fiction	Spanish Non-Fic	BKCD	DVD/BLURAY	MusicCD	
370	188	95	5	7	3	158	0	
Magazines	Hotspots	Kindles & Laptop Kiosk	Connectivity Kits	Library of Things	YA Fic	YA Non-Fic	YA Fic Spanish	YA NF Spanish
11	22	7	9	5	90	8	0	0
J BKCD	J DVD/BLURAY	J Music CD	Juv Fic	Juv NF	Juv Fic Spanish	Juv NF Spanish	J Magazine	<b>Total</b>
4	82	0	1126	300	83	31	1	<b>2,605</b>

<b>Discards</b>	Adult Fic	Adult Non-Fic	DVD	YA	Juv Fic	Total
January	357	40	0	0	0	<b>397</b>
February	0	424	0	0	0	<b>424</b>
March	0	546	0	0	0	<b>546</b>
April	0	59	0	0	0	<b>59</b>
May	0	3	0	0	0	<b>3</b>
June	2	0	0	0	2	<b>4</b>
July	1	1	0	0	1	<b>3</b>
August	0	1	0	0	1	<b>2</b>
<b>September</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>

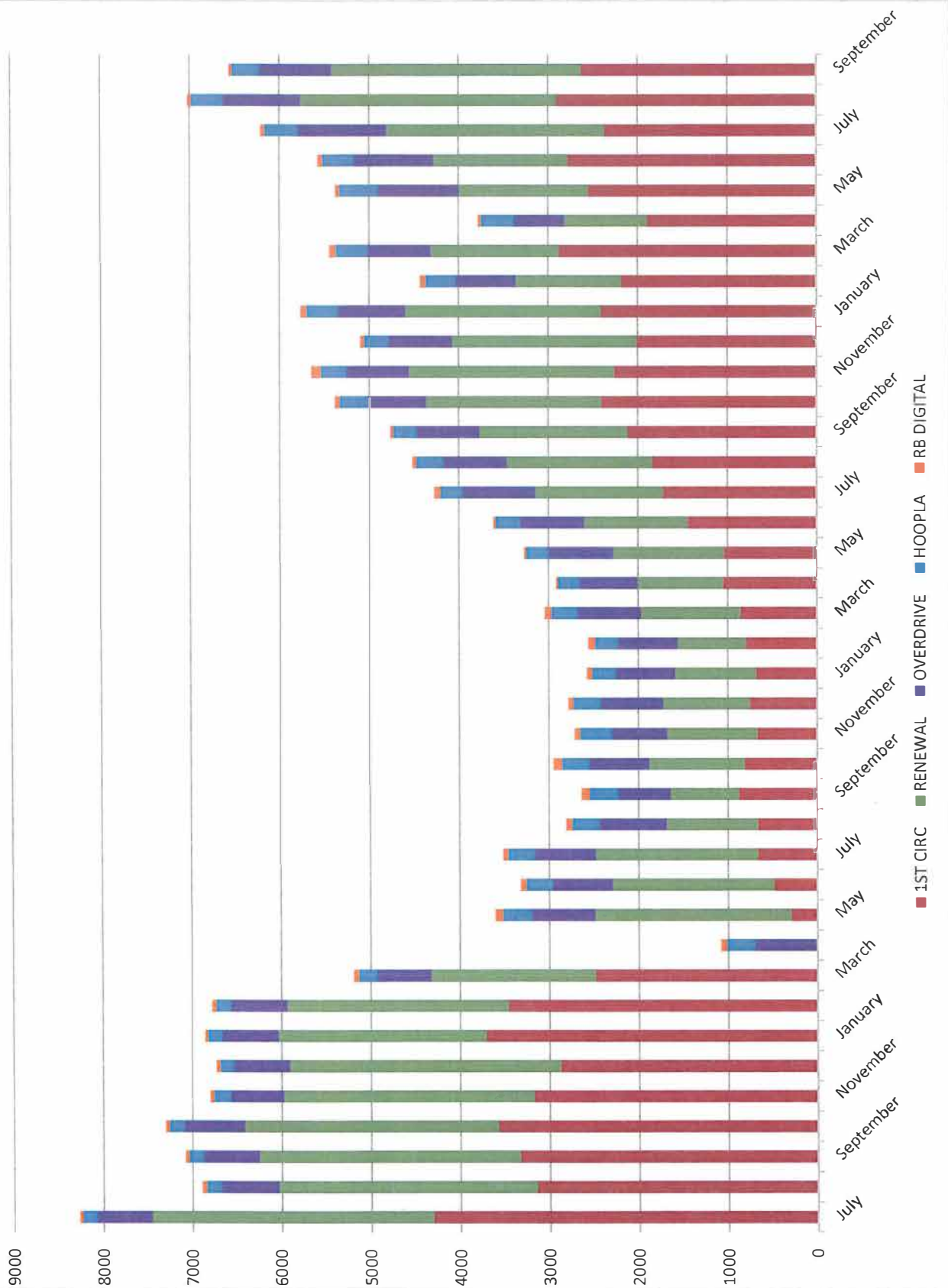
REGULAR MEETING OF OCTOBER 25, 2022  
I(a)(ii) REPORTS: FACILITIES



REGULAR MEETING OF OCTOBER 25, 2022  
I(a)(iii) REPORTS: DISTRICT DIRECTOR'S REPORT

1. Statistics
2. Staff Changes

# TOTAL CIRCULATION



# hOOPLA

